

September 4, 2018

The Municipal Council for the Municipality of the County of Pictou met in the Council Chambers of the Municipal Administration Building on Tuesday, September 4, 2018 at 7:00 p.m.

PRESENT

Dist.	1	Clr. Don Butler
	2	Clr. Deborah Wadden
	3	Clr. Darla MacKeil
	4	Clr. Ronald Baillie
	5	Deputy Warden Murray
	6	Warden Robert Parker
	7	Clr. David Parker
	9	Clr. Peter Boyles
	10	Clr. Randy Palmer
	11	Clr. Andy Thompson
	12	Clr. Chester Dewar

ABSENT

8 Clr. Larry Turner (Personal Conflict)

IN ATTENDANCE

Donn Fraser, Solicitor, MacIntosh, MacDonnell & MacDonald
Brian Cullen, CAO/Municipal Clerk-Treasurer
Karen Cornish, Deputy Municipal Treasurer
Carolyn MacIntosh, Deputy Municipal Clerk
Jane Johnson, Recording Secretary

CALL TO ORDER

Warden R. Parker called the meeting to order and requested that Councillors stand and take a moment in silence to pray or simply reflect, as may be their preference, to help Council focus and properly do the work of the County.

AGENDA

It was moved by Clr. Boyles and seconded by Clr. D. Parker that the agenda be approved as circulated.

Motion carried.

MINUTES

It was moved by Clr. Butler and seconded by Clr. MacKeil that the minutes of August 7, 2018 be approved as circulated.

Motion carried.

CORRESPONDENCE

Correspondence was received and acknowledged from the following:

(a) Min. Health – Acknowledging Council's correspondence in support of a National Pharmacare Program and advising that the Province is working with all parties as the Federal Governments begins to shape options for this initiative.

(b) Health Canada – Advising that the Federal Government is assessing options for a universal pharmacare program and is awaiting a report from the Advisory Council in the spring of 2019. In the interim Council is invited to continue to share its views and ideas through the online process or directly to the Advisory Council.

(c) Municipality of Barrington – Enclosing a copy of correspondence to the Federal Minister of Fisheries, Oceans & the Canadian Coast Guard and the Federal Minister of Natural Resources expressing concern with the Canada-Nova Scotia Offshore Petroleum Board's decision to allow oil and gas drilling by British Petroleum Canada approximately 300 km off the coast of Halifax and asking that measures be taken to that CNSOPB mitigates the potential for environmental risk to those waters.

(d) Thank you notes (uncirculated) for financial support & bursaries have been received from MacKenzie Hart, Trenton Funfest, Pictou County Seniors Festival, & the Pictou County Community Orchestra.

RECOGNITION OF INDIVIDUALS & GROUPS

There were no recognition of individuals and groups.

COMMUNITY ANNOUNCEMENTS

Sept. 15th Springville Presbyterian Church 165th Anniversary at 2 pm;
Sept. 5th to 9th Pictou-North Colchester Exhibition;
Sept. 1st Opening of 4-H Legacy Building;

Warden R. Parker informed Council that there will be a memorial plaque placed on the wall at the Hector Arena this week for the late Clr. Edward MacMaster.

Warden R. Parker informed Council that he will be participating in the Terry Fox Run on September 16th in Pictou and will be accepting pledges after the meeting this evening for the run.

FINANCIAL SERVICES COMMITTEE REPORT

Clr. D. Parker presented the report of the Financial Services Committee as follows:

FINANCIAL SERVICES COMMITTEE REPORT

For information purposes the Financial Services Committee submits the following report on the activities of the Committee for the month of August:

1. Reviewed the report of the Recreation Coordinator for the month of July.
2. Considered several applications for financial assistance. (Resolution to follow)
3. Discussed a draft Capital Improvement Plan Policy and agreed to defer a decision on this matter until the September meeting to allow additional time for Committee members to fully review and understand the document.
4. Agreed to introduce amendments to the Municipal Grants Program Policy requiring staff reports detailing sources of funding and the implications of funding requests. (Resolution to follow)
5. Considered a request for financial support in support of physician recruitment and retention, together with a staffing recommendation on how this support could be funded. (Resolution to follow)

6. Agreed to request an urgent meeting with the Premier and Minister of Health to discuss concerns about the future of the Aberdeen Walk-In Clinic.
7. Discussed potential changes to the length of the term for committee chairs. No changes to the current practice are being implemented at this time.
8. Agreed to pursue arrangements to commemorate the 1880 birth of the Murray Quintuplets as the first recorded birth of quints in Canada.
9. Reviewed the list of Accounts Paid for the month of July.

DATED at Pictou, N.S. this 4th day of September, 2018.

(Sgd.) David Parker
Ronald Baillie

MOTION

It was moved by Clr. D. Parker and seconded by Clr. Baillie that the preceding report be adopted as presented.

Motion carried.

PROPERTY SERVICES COMMITTEE REPORT

Clr. Thompson presented the report of the Property Services Committee as follows:

PROPERTY SERVICES COMMITTEE REPORT

For information purposes the Property Services Committee submits the following report on the activities of the Committee for the month of August:

1. Reviewed the reports of the Building Inspector, By-Law/Dog Control Officer and Warden for the month of July.
2. Received an up-date on the status of capital projects. The MacLellan's Brook Water Line tender package has been released and will close on August 31st. The Springfield Estates Water & Wastewater Extension is complete and we are waiting on the delivery of record drawings to finalize the list of connections. Minor SCADA work is expected to be completed shortly. Pipe construction is complete on the Abercrombie Wastewater Extension. There is some electrical and SCADA work to be completed at this location. Work has yet to be carried out on the 2 gate valves in the Hillside Water System. Completion of the demolition tender for the former Linacy School is awaiting the input of environmental consultants who will draft text for hazardous materials extraction. Once that is complete the tender will be released. The Alma sidewalk is under construction and should be complete shortly at which point the contractor will move on to the remaining 2 sidewalks.
3. Discussed the details and cost associated with civic addressing at intersections. There are a minimum of 550 intersections throughout the Municipality and signage costs could range from \$55,000 to \$200,000, in addition to maintenance costs.
4. Received a request from Clr. Turner for costing to install sidewalks on the Viggo Holm Road and Abercrombie Loop.
5. Discussed requests for street lights in District 8 near the Northumberland Regional High School and from the Abercrombie Fire Hall to the entrance to Northern Pulp. The NRHS request will require a petition from local residents supporting the payment of an area rate. The Abercrombie lights will

require an application at a future meeting of the Committee as this area rate is levied throughout that community.

6. Agreed to write the Minister of Transportation & Infrastructure Renewal asking that consideration be given to allocating a new grader for the Pictou County area.
7. Agreed to recommend that the former Hillside School property be declared surplus to the needs of the Municipality and instructing staff to proceed with arrangements for a public hearing for the sale of this property to a non-profit organization for less than market value. (Resolution to follow)
8. Instructed staff to write the Chignecto-Central Regional Centre for Education asking when the former Westville Road School property will be returned to the Municipality.
9. Directed staff to prepare recommendations on the marketing of the Access Nova Scotia space in the Municipality's Administration Building in anticipation of the impending expiry of the lease with the Province of Nova Scotia.
10. Received an update of the placement of digital speed signs throughout the Municipality and the anticipated acquisition of 2 additional signs.
11. Received a report on planned improvements by the Province to intersection of the Abercrombie-Granton Road and the Trenton Connector.

DATED at Pictou, N.S. this 4th day of September, 2018.

(Sgd.) Andy Thompson
Chester Dewar

MOTION

It was moved by Clr. Thompson and seconded by Clr. Dewar that the preceding report be adopted as presented.

Clr. Dewar informed Council that the sidewalk in Alma is finished and work has started in Riverton this morning.

Motion carried.

PLANNING ADVISORY COMMITTEE

Clr. Palmer presented the report of the Planning Advisory Committee as follows:

PLANNING ADVISORY COMMITTEE REPORT

On June 19, 2017 Municipal Council met with a delegation of residents from the Tower Road, Millsville on the development of wind turbines. The delegation was represented at the meeting by Mr. Wayne Pierce who spoke on their behalf. The group was seeking amendment of the Municipality's Wind Energy Land-Use By-Law to increase the current setback of one times the height from a property line for domestic wind turbines and a reduction in the output of domestic turbines. Municipal Council referred this matter to the Planning Advisory Committee for review and recommendation.

The Planning Advisory Committee initially met on July 18, 2017 and considered a second presentation by Mr. Pierce on behalf of the Tower Road delegation. Four requests were made, including amendment of the current by-law to increase setbacks to 500m, improvements to the approval process with respect to community consultation, reconsideration of the approval granted to Northumberland Wind Field Inc. for the installation of a domestic wind farm on Fitzpatrick Mountain, and compensation for loss of

property values/quality of life/& conduct unbecoming of proponents. With respect to the issue of public consultation, the delegation was advised that the Municipality does not require public consultation if the development permit applications meets all of the requirements of our by-law. According to the Municipality's Development Officer, the NWFI application did meet those requirements and, therefore, permits were issued based on compliance. As such, the Committee has no basis to consider a recommendation to revoke the permits that were issued nor or to provide compensation to property owners or to impose a penalty on the proponent. On the matter of the setback, the Planning Advisory Committee requested that the Development Officer completed a technical report on the Wind Energy Land-Use By-Law for the Committee's consideration.

On August 1, 2017 the Committee met with a representative of Northumberland Wind Field Inc. on specifics of the Fitzpatrick Mountain project. The Committee was advised that the company had received a COMFIT approval for 3 50 KW machines which are considered "small wind". The machines were to be situated in a location where shareholders will get the best production and would not be easily visible. An independent optimization study would determine the exact location of the turbines to keep them as close as possible to the 3 phase line on the property and still remain on the property in the event of structural failure. Energy produced would be tied into NS Power's distribution network. The proponent advised that there would be no further turbines installed at this location because the capacity for the area had been exhausted. On the issue of public consultation the Committee was advised that there were public meetings in the Scotsburn community, together with a mail distribution of information through the local post office. Two residents on the Tower Road claim not to have received the mailed material. Road upgrades were underway at the time of the meeting and the towers installation was to be completed by February 2018 to meet COMFIT deadlines. Start-up was anticipated by August 2018.

On August 13, 2018 the Planning Advisory Committee met to consider the technical report prepared by Development Officer Jeffrey Turnbull who has been appointed by Council to administer the Wind Energy Land-Use By-Law. In his review Mr. Turnbull did not find any compelling reasons to change the by-law. The Municipality's Wind Energy Municipal Planning Strategy establishes the Municipality's support for wind energy and its intention to provide for the future development of wind turbines which are regulated in such a way that other land uses, especially residential development, will not be adversely affected. The policy states that the Municipality will strive to arrive at a reasonable balance on its approach to control future wind turbine development. The Land-Use By-Law developed with respect to wind energy establishes the minimum setback from all adjacent lot boundaries for domestic wind turbines at one times the height of the turbine. This was determined to be sufficient, balancing community and industry interests. The Development Officer feels that adequate balance was achieved with the initial planning policy and in the absence of sound, evidence-based research literature to guide and support any recommendations, further amendments are not justified.

The Planning Advisory Committee accepts the opinion of the Development Officer and is not prepared to recommend changes to the setback requirements established by Municipal Council in the Wind Energy Land-Use By-Law approved in 2007 and amended in 2014 and 2015.

DATED at Pictou, NS this 4th day of September, 2018.

(Sgd.) Randy Palmer
Wayne Murray

MOTION

It was moved by Clr. Palmer and seconded by Deputy Warden Murray that Council accept the report and recommendations of the Planning Advisory Committee as presented.

Deputy Warden Murray reported the residents of the Tower Road are not happy with the outcome of this presentation.

Clr. D. Parker reported that both sides are not happy but the fact that wind power in this area has reached its saturation point is probably the best possible outcome.

Motion carried.

RESOLUTION – MUNICIPAL GRANTS

Clr. Thompson presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council approve the payment of the following Municipal Grants:

Municipal Services:

D06	Friends of Green Hill	\$ 5,000.00	Park Pavilion Foundation
D06	Stillman Cemetery Co.	2,000.00	Gravel & Bench Mark Posts
D08	Mt. William Cemetery	2,549.63	Mtnce. Contract, Gate Repairs & Paint Supplies
D08	Alma Cemetery Co.	3,500.00	Rd., Walkway & Drainage Improv'ts.
D08	Abercrombie Fire Dept.	3,500.00	Re-Keying of Bldg.
D08	Abercrombie Comm. Ctr.	6,855.00	Siding
D08	Abercrombie Cem. Co.	4,987.00	Container, Lawn Care & Landscaping
D11	Springville Church Hall	<u>1,000.00</u>	Countertop Repairs, Sink & Taps
		\$ 29,391.63	

Recreation:

Kinsmen Club of New Glasgow	\$ <u>622.55</u>	Baseball Program Expenses
	\$ 622.55	

GRAND TOTAL: \$ 30,014.18

DATED at Pictou, N.S. this 4th day of September, 2018.

(Sgd.) Andy Thompson
Chester Dewar

MOTION

It was moved by Clr. Thompson and seconded by Clr. Dewar that the preceding resolution be adopted as presented.
Motion carried.

RESOLUTION – MUNICIPAL GRANTS PROGRAM POLICY

Deputy Warden Murray presented a resolution to Council as follows:

RESOLUTION

BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council adopt the following policy with respect to municipal grants:



**MUNICIPALITY OF THE COUNTY OF PICTOU
MUNICIPAL GRANTS PROGRAM POLICY**

In accordance with Section 65 of the Municipal Government Act, being Chapter 18 of the Revised Statutes of Nova Scotia, 1998, the Municipal Council for the Municipality of the County of Pictou hereby enacts a policy with respect to grants to community non-profit organizations and charities.

(1) PURPOSE

- (a) To provide direct financial assistance to
 - (i) the voluntary sector within the context of strategic social, economic and cultural goals with the aim of reducing reliance on the municipal government in the direct delivery of programs and services to the general public;
 - (ii) Community-based programs and services, which replace, supplement, or complement a departmental or municipal mandate;
 - (iii) Community initiatives that are of vested interest to the Municipality, albeit not within a departmental or municipal mandate;
 - (iv) Local non-profit organizations that may be better located, either geographically or operationally, to provide a specific type of service as compared to the municipal government;
 - (v) Community-owned and operated properties in communities whose population is too small to support a government facility;
 - (vi) Communities whose socio-cultural or socio-economic composition lends itself to service delivery by non-profit groups with specific language or cultural competencies.

(2) OBJECTIVES

- (a) To identify on an annual basis the amount of funding that the Municipality will provide in grants.
- (b) To establish a process for applying for grant money which is fair and consistently applied, as well as a process by which the Municipality will consider grant requests.
- (c) To identify criteria upon which grant applications will be evaluated.

(3) GENERAL POLICY STATEMENTS

- (a) The Municipality of the County of Pictou Grants Program shall be defined by the following categories:
 - (i) Council Grants;
 - (ii) Marketing and Tourism Grants;
 - (iii) District Grants;
 - (iv) Municipal Services Grants;
 - (v) Community Development Grants;
 - (vi) Recreation and Cultural Grants;
 - (vii) Recreation Program Grants.
- (b) This program does not govern the following, which are separately administered:

- (i) County of Pictou Fire Services Grants;
 - (ii) Tax Exemption for Non-Profit Organizations (full and partial tax exemption bylaws);
 - (iii) Residential Property Tax Rebates (low-income homeowners).
- (c) Grants shall be awarded on the basis of the type of project and intended outcomes, not on the type of organization or financial need.
 - (d) Grants are not awarded for the salary/wages of staff positions, volunteer bursaries or honoraria.
 - (e) Letters shall be sent to all grant recipients, noting program reporting requirements and any restrictions.
 - (f) Letters shall be sent to any unsuccessful applicants of grant applications.
 - (g) Awards may be issued in full or can be paid in installments.
 - (i) The letter of confirmation will state if a holdback applies to the applicant's grant.
 - (h) The applicant shall be in good standing with the County of Pictou and shall not have a debt or legal claim outstanding.
 - (i) The Municipality shall publish annually a list of all grants paid.

(4) BUDGET ALLOCATIONS AND LIMITATIONS

- (a) The Grants Program is limited in its ability to respond to large requests with short notice, therefore Council considers it is essential for an organization planning an expensive multi-year project to give the Municipality as much notice as possible (usually at least one year) so that it can be considered within the Municipality's fiscal framework well in advance.
- (b) The Municipal Council shall determine annually as part of its budget deliberations the amount of funds to be provided to support the various grant programs and subsidies outlined in Section 3(a) above.
- (c) The Municipal Council may allocate up to 25 percent of the Council Grants for projects relating to community halls.
 - (i) A community hall shall not include fire halls or church halls for the purpose of this policy and funding allocation;
 - (ii) A community hall may receive up to a maximum of 40 percent of the eligible project cost;
 - (iii) Project costs shall not include any in-kind non-monetary contributions.
- (d) The allocation of Municipal Services Grants to each district shall be made in accordance with the formula approved by the Municipal Council.
 - (i) Organizations that provide a county-wide service, or substantially so are not eligible for municipal grants.
- (e) The Municipal Council may allocate a portion of the Recreation Programming Grants to assist new and established community organizations (start-up grants) who wish to develop programs for the residents of the Municipality.
 - (i) The maximum allotment per grant is \$350 and the grant shall be provided on a one-time per organization basis.

- (f) The Municipal Council may subsidize the cost of Recreation programming provided by sports organization who use major recreation facilities and provide recreation programs to the residents of the County of Pictou.
 - (i) Funding for the high cost programs will be calculated at a rate of \$20.00 per County participant;
 - (ii) The minimum grant allotment to any organization will be \$100.
- (g) The Municipal Council may subsidize the costs of recreation programming provided by sports organizations that provide low costs programs to the residents of Pictou County.
 - (i) Funding for low costs programs (i.e. soccer, baseball, etc.) will be calculated at the rate of \$7.50 per County participant;
 - (ii) The minimum grant allotment to any organization will be \$100.00
- (h) The Municipal Council may provide funding to tournaments in accordance with the terms
 - (i) A grant of \$100 for each individual player from the Municipality to attend a National or International Tournament;
 - (ii) For sponsoring groups to host a Provincial Tournament in Pictou County a grant of \$250 may be made payable to assist with tournament expenses, where one or more players from the Municipality is a member of the host team;
 - (iii) For sponsoring groups to host a National or International Tournament in Pictou County, a grant of \$500 may be made payable to assist with tournament expenses where one or more players from the Municipality is/are a member of the host team;
 - (iv) For greater certainty a Provincial, National, or International Tournament referenced in Section 4(h)(ii) and 4(h)(iii) shall be defined as a tournament that determines the overall position of a champion, teams or individuals in a sport or event for the given year or season.
- (i) The Municipal Council may allocate a portion of its recreation programming grants to provide funding to assist groups who wish to constructs or renovate their facilities, which will enhance programs or services for the residents of Pictou County.
 - (i) Consideration will also be given to requests to purchase machinery and or equipment not normally purchased through operating funds;
 - (ii) The maximum allotment for the grant is 50 percent of the cost of the project, up to a maximum of \$1000;
- (j) The Municipal Council may allocate a portion of its recreation program grants to community organizations that provide summer recreation programs for the residents of the County of Pictou.
 - (i) In order to qualify the organization must provide summer staff for their programs.
- (k) The Municipal Council may provide funds to a community organization to subside the wages of an individual whose job or mandate is to:
 - (i) Enhance development opportunities of the municipality for business, industrial and tourism purposes;
 - (ii) Support or increase tourism traffic within the Municipality;

- (iii) Promote and attract institutions, industries and businesses, the stabilization and expansion of employment opportunities and economic development within the municipality;
- (iv) Promotes the development of lands and other facilities for the encouragement of economic development;
- (v) Provides for the coordination of multiple community development projects and programs;
- (vi) Supports community social and economic development within multiple districts of the municipality;
- (vii) Promotes sustainability of a community organization or community as a whole;
- (viii) Promotes development of the volunteer sector, which includes providing administrative oversight to community led projects.

(5) ELIGIBILITY COUNCIL GRANTS

- (a) In order to be eligible for a grant from the Municipality, the applicant shall be:
 - (i) A federally registered Canadian charity or a non-profit organization registered with the Nova Scotia Registry of Joint Stocks;
 - (ii) A society within the meaning of the Children and Family Services Act;
 - (iii) A mental health clinic in receipt of financial assistance from the Province;
 - (iv) An exhibition held by an educational institution in the Municipality;
 - (v) A club, association or exhibition within the meaning of the Agriculture and Marketing Act;
 - (vi) Any charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting or social organization within the Province;
 - (vii) Grants are not awarded to individuals, commerce, business, industry or sole proprietorships;
 - (viii) The applicant organization is located within the geographic boundary of the County of Pictou.
- (b) The intent is to invest local resources in local initiatives and build residents' organizational capacity, not to supplement campaigns developed and delivered into the region through international, national or provincial organizations.
- (c) The County of Pictou will not consider requests received as part of general (mass) mailing or telemarketing campaigns.
- (d) Due to the large geographical size of the County of Pictou, the Council may waive clause 5 (viii) Grants Eligibility, if the majority of Council members agree by way of motion that it is:
 - (i) Not practical for residents to reasonably obtain the service or program delivered within boundaries of the Municipality of the County of Pictou;
 - (ii) The service or program provides regional benefits to one or more municipalities.

(6) REPORTING AND ACCOUNTABILITY

- (a) All grant recipients have until March 31st of the following year to submit their reporting form and documentation to demonstrate the grant was spent and in accordance the terms of funding.
- (b) Failure to report may result in ineligibility for further grant funding.
- (c) In rare circumstances, an applicant's eligibility may be suspended for a specified time period for misappropriation of funds, failure to report, or misrepresentation.

(7) APPLICATION and REVIEW PROCESS

- (a) The deadline for applications for the April 1st to March 31st fiscal year is the last working day of February of the preceding fiscal year for each of the following grants
 - (i) Council Grants;
 - (ii) Marketing and Tourism Grants;
 - (iii) Community Development Grants;
 - (iv) Recreation and Cultural Grants.
- (b) District grants must be awarded by March 31st of the fiscal year in which the funds are allocated.
- (c) Applications for Municipal Services Grants and Recreation Program Grants may be received at any time and made payable subject to the availability of funds in the programs.
- (d) In January of each year, the Municipality shall advertise in a local newspaper the Grants Program, indicating details of the program and the deadline for applications to be submitted for consideration.
- (e) Applications received after the deadline, and prior to the approval of the annual operating budget shall be referred to the Grant Review Committee for review. The Grant Review Committee may:
 - (i) Recommend that Financial Services give consideration to the request as part of its annual budget deliberations, if
 - (1) The Committee is satisfied that the funding is for a project or program that was not known to exist prior to the deadline for applications; or
 - (2) The Committee is satisfied that the funding request is a result of an event or circumstance that occurred after the deadline had passed (Emergency Situation)
 - (ii) Recommend that the request be received for information purposes only.
- (f) Applications received after the approval of the general operating budget in excess of \$2000 shall be referred to the Grants Review Committee for evaluation. The Grant Review Committee may, upon receipt of a staff report detailing sources of funding and the implication of funding the request:
 - (i) Recommend to the Financial Services Committee that the funding request be considered, if
 - (1) The Committee is satisfied that the funding is for a project or program that was not known to exist prior to the deadline for applications; or
 - (2) The Committee is satisfied that the funding request is a result of an event or circumstance that occurred after the deadline has past (Emergency Situation)
 - (ii) Recommend to the Financial Services Committee that the funding request be considered as part of the subsequent year's budget deliberations;
 - (iii) Recommend to the Financial Services Committee that the funding request be received for information purposes only.

- (g) Grants applications may be reviewed directly by the Financial Services Committee. The Financial Services Committee may, upon receipt of a staff report detailing sources of funding and the implications of funding the request:
 - (i) Recommend to Municipal Council that the funding request be considered, if
 - (1) The Committee is satisfied that funding is for a project or program that was not known to exist prior to the deadline for applications; or
 - (2) The Committee is satisfied that the funding request is a result of an event or circumstance that occurred after the deadline has past (Emergency Situation)
 - (ii) Recommend to the Municipal Council that the funding request be considered as part of the subsequent year's budget deliberations;
 - (iii) Recommend to the Municipal Council that the funding request be received for information purposes only.
- (h) All grant applications shall be submitted on a form specified by the Municipality.
- (i) Additional information may be requested by the Grants Review Committee or the Financial Services Committee if the application is incomplete;
 - (i) An incomplete application shall not be considered late should the additional information requested not arrive prior to the date specified in Clause 20.
- (j) Applications shall be reviewed and evaluated in accordance with the provisions of Section 9 of this policy by a Review Committee and then submitted to the Financial Services Committee for consideration.
- (k) The Grants Review Committee shall submit a report to the Financial Services Committee explaining the rationale for the recommendations.
- (l) The Grants Review Committee shall consist of two members of the Financial Services Committee and Property Services Committee, the Warden and Deputy Warden.
- (m) All Grants shall be approved by the Municipal Council by way of resolution at a duly called meeting of Council.

(8) SPECIAL PROVISIONS MUNICIPAL SERVICES GRANTS

- (a) Applications for a Municipal Services Grant shall be received by the Municipal Councillor at any time throughout the fiscal year.
- (b) The Municipal Councillor shall hold a public ratepayers meeting to review Municipal Service Grant applications received and to recommend allocations to the Financial Services Committee.
- (c) The Municipal Councillor shall determine the time and place for the ratepayers meeting.
- (d) The Municipal Councillor at the ratepayers meeting shall inform the ratepayers of the requirements and rules of this policy including but not limited to:
 - (i) The Requirement for the applicant to submit to the Municipality a copy of its most recent financial statements;
 - (ii) That an applicant cannot receive Municipal Services Grant funding if they have received funding from the Council Grants Program for the same fiscal period;

- (iii) Decisions of the ratepayers meeting are recommendations only and that the Municipal Council is the only body that can authorize the expenditure of funds in accordance with the Municipal Government Act.
- (e) The Financial Services Committee will review recommendations from the ratepayers meetings and determine if funding shall be recommended to Council.
- (f) Prior to the Financial Services Committee reviewing the recommendations of the ratepayers meeting, the applicant shall submit to the Municipality a copy of their most recent financial statements, which shall include a reporting on investments held and balances in all bank accounts.
- (g) Any application for a Municipal Services Grant shall be declared null and void if the applicant has received funding from the Council Grants Program pursuant to this policy for the same fiscal period, or any applications for a Council Grant shall be declared null and void if a Municipal Services Grant has been approved for the same fiscal period.

(9) EVALUATION CRITERIA

- (a) In considering a grant application the Grants Review Committee shall determine if the program/funding request is:
 - (i) A Core service the Municipality would otherwise provide;
 - (ii) An important service the Municipality might otherwise provide;
 - (iii) A discretionary service the Municipality does not normally provide but is legally allowed to provide.
- (b) Should no mandate exist for the request or the request is not enabled by legislation, the Review Committee shall deny the request.
- (c) In considering a grant application the Grants Review Committee shall determine if the request is:
 - (i) Vital or fundamental to County's mission or key result areas;
 - (ii) A solid fit within County's key result areas'
 - (iii) Is a Non-Critical request with some relevance to County's mission, not strategic.
- (d) In considering a grant application the Grants Review Committee shall evaluate the application to determine if the request has:
 - (i) Demonstrated that there is a general need to the Community at Large and that the program/funding request is broad-based;
 - (ii) Demonstrated that there are multiple Interests, some need, or that a number of areas/communities are to be affected.
- (e) In considering a grant application the Grants Review Committee shall determine if the request has:
 - (i) Demonstrated that the program is within the public interest in that all residents/communities may derive benefit;
 - (ii) Demonstrated that some residents/communities derive benefit;
 - (iii) Demonstrated that some specific residents/communities benefit.
- (f) In considering a grant application the Grants Review Committee shall determine if the request has:

- (i) Demonstrated a human development and inclusion practice with a strong volunteer and participant rate;
 - (ii) Demonstrated equality of access and opportunity to a range of demographic groups and/or development potential.
- (g) In considering a grant application the Grants Review Committee shall determine if the request has:
- (i) Demonstrated that the program/funding request adds to the Community's ability to become a sustainable community;
 - (ii) Enhances image or public perception of the community;
 - (iii) Instills pride or helps develop a sense of community.
- (h) In considering a grant application the Grants Review Committee shall determine if the request has:
- (i) Demonstrated that there are no other potential providers of the service.
- (i) In considering a grant application the Grants Review Committee shall determine if the request has clearly demonstrated a financial need.
- (j) In considering a grant application the Grants Review Committee shall determine if the request has clearly demonstrated active fundraising efforts to support the continuation of a program, project or service.
- (k) In considering a grant application the Grants Review Committee shall determine if the request has developed an Accountability framework ("Track Record"), and has submitted an annual report and/or financial statements of previous year received.
- (l) Should the Grants Review Committee feel that Criteria K has not been complied with; a recommendation shall be sent to the Financial Services Committee to deny the application.
- (m) All former policies with respect to municipal grants are hereby repealed.

DATED at Pictou, NS this 4th day of September, 2018.

(Sgd.) Wayne Murray
Don Butler

MOTION

It was moved by Deputy Warden Murray and seconded by Clr. Butler that the preceding resolution be adopted as presented.

Motion carried.

RESOLUTION – PHYSICIAN RECRUITMENT & RETENTION SUPPORT

Clr. Palmer presented a resolution to Council as follows:

RESOLUTION

WHEREAS municipal units have been asked to partner with the Aberdeen Health Foundation on a collaborative approach to support the recruitment and retention of health care professionals in Pictou County;

WHEREAS the Nova Scotia Health Authority has one recruiter designated for the Northern Zone which is comprised of East Hants, Colchester, Cumberland, and Pictou Counties;

WHEREAS the creation of an administrative person that is dedicated to the Pictou County area is seen as essential support to efforts of the Health Authority Recruiter to attract health professionals to this area of the Northern Zone, as well as to retain existing health professionals;

WHEREAS municipal units are being asked to commit 1/3 of the funding to this effort over a 5 year period at a total cost of \$50,000 per annum, shared based on population;

WHEREAS the annual cost to the Municipality of the County of Pictou would be \$24,200;

WHEREAS the Financial Services Committee endorses the creation of a physician recruitment & retention support position dedicated to the Pictou County area and recommends a 5 year commitment of funding for that purpose;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council agree to the establishment of an administrative position within the Aberdeen Health Foundation that is dedicated to supporting the efforts of the Nova Scotia Health Authority's recruitment work in the Northern Zone with a goal to promoting Pictou County as a destination for health care professionals.

AND FURTHER BE IT RESOLVED that Council approve an annual 5 year commitment of \$24,200 for this purpose, beginning in 2018/19, with the first installment to be allocated from unexpended payables carried forward from the 2017/18 fiscal period and the remaining installments to be included annually in the Municipality's General Operating Budget.

DATED at Pictou, NS this 4th day of September, 2018.

(Sgd.) Randy Palmer
Andy Thompson

MOTION

It was moved by Clr. Palmer and seconded by Clr. Thompson that the preceding resolution be adopted as presented.
Motion carried.

RESOLUTION – DECLARATION OF SURPLUS PROPERTY

Clr. D. Parker presented a resolution to Council as follows:

RESOLUTION

WHEREAS the Municipality of the County of Pictou has ownership of a property located on the Chance Harbour Road in Hillside, more commonly referred to as the former Hillside School and identified by Property Identification Number 00869834;

WHEREAS the property in question is no longer required by the Chignecto-Central Regional Centre for Education for operational purposes;

WHEREAS it is the determination of the Property Services Committee that this property is no longer required for the purposes of the Municipality;

WHEREAS interest in acquiring the property has been received from a local non-profit organization for less than market value;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council declare the aforementioned property to be surplus to the needs of the Municipality.

AND FURTHER BE IT RESOLVED that Council convene a public hearing at 7:00 p.m. on October 1st to consider opinions on the donation of the former Hillside School property to the Hillside Community Society, in accordance with section 51 of the Municipal Government Act.

DATED at Pictou, N.S. this 4th day of September, 2018.

(Sgd.) David Parker
Ronald Baillie

MOTION

It was moved by Clr. D. Parker and seconded by Clr. Baillie that the preceding resolution be adopted as presented.

CONFLICT OF INTEREST

Clr. Boyles declared a conflict of interest and withdrew from further debate on the resolution.

Motion carried.

RESOLUTION – LIBRARY CARD SIGN-UP MONTH

Clr. Wadden presented a resolution to Council as follows:

PROCLAMATION Library Card Sign-Up Month

WHEREAS a library card is the most important school supply of all;

WHEREAS libraries play an important role in the education and development of children;

WHEREAS library programs serve students of all ages, from early literacy to homework help to GED classes;

WHEREAS libraries empower all people to pursue their interests, discover their passions and achieve their highest potential as learners and citizens;

WHEREAS librarians bring communities together, creating welcoming and inclusive spaces for students of all backgrounds to learn together;

WHEREAS libraries are constantly transforming and expanding their services to meet the needs of the communities they serve;

WHEREAS libraries promote equity, making digital technology and information equally accessible to all;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council proclaim September as “Library Card Sign-up Month” in the Municipality and encourage everyone to sign up for their own library card today.

DATED at Pictou, NS this 4th day of September, 2018.

(Sgd.) Deborah Wadden
Ronald Baillie

MOTION

It was moved by Clr. Wadden and seconded by Clr. Baillie that the preceding resolution be adopted as presented.

Warden R. Parker asked if there will eventually be 1 library card for the province and Clr. Wadden replied they are working on that now.

Motion carried.

RESOLUTION – MCLELLAN’S BK. RD. WATERMAIN REPLACEMENT TENDER

Clr. Thompson presented a resolution to Council as follows:

RESOLUTION

WHEREAS public tenders were called for the replacement of the watermain on the McLellan’s Brook Road, Plymouth including 1,591m of 200mm watermain, associated services & appurtenances, a water meter chamber and 2 air release chambers;

WHEREAS seven tenders were received and considered as follows:

	<u>TENDER AMOUNT (Excluding HST)</u>
Dexter Construction	\$ 823,000.00
MacLane & Bernard Construction	699,665.00
Atlantic Road Construction & Paving	1,236,077.00
CF Construction	504,234.00
CTT Consulting	721,658.00
S W Weeks Construction Ltd.	432,976.35
Standard Paving	771,576.00

WHEREAS all tenders have been reviewed by the Director of Public Works & Development to determine compliance with tender specifications;

WHEREAS the low bid from S W Weeks Construction Ltd. meets all requirements of the tender and the Director of Public Works & Development sees no reason why the contract should not be awarded to that firm;

THEREFORE BE IT RESOLVED by the Municipal Council for the Municipality of the County of Pictou that Council accept the recommendation of the Director of Public Works & Development and award the contract for the McLellan’s Brook Road Watermain Replacement to S W Weeks Construction Ltd. in the amount of \$432,976.35 + HST.

DATED at Pictou, N.S. this 4th day of September, 2018.

(Sgd.) Andy Thompson
Randy Palmer

MOTION

It was moved by Clr. Thompson and seconded by Clr. Palmer that the preceding resolution be adopted as presented.

Warden R. Parker asked the cost to the Municipality for the project and the CAO replied we had budgeted \$554,000 as part of our capital plan and the tender came in at \$432,000. He pointed out that what has been spent to date on the McLellan's Brook/Plymouth project puts us at the 25% of \$432,000. We had budgeted \$216,000 as our commitment in our capital budget so the cost to the Municipality would be half of the \$216,000.

Clr. D. Parker asked how often the water line was broken in the last 2 years and Clr. Palmer replied it was broken at least twice in the last 12 months as far as he knows.

Clr. D. Parker asked for further clarification on the cost and the CAO replied that we have excess money in the amount of \$641,000 from the sewer project. The tender for the watermain replacement is \$432,000 and the Director of Public Works & Development has ordered pumps in the amount of \$150,000 for the McLellan's Brook/Plymouth project, leaving us \$490,000 in total project costs.

Clr. D. Parker asked how much of the \$490,000 is available to go towards the watermain replacement costs.

The CAO replied the total amount can be spent, less a holdback on McLellan's Brook/Plymouth which leaves \$471,000.

Clr. D. Parker asked if the other levels of government have agreed and the CAO replied that the Infrastructure Secretariat has approved the use of these funds for the watermain replacement.

Clr. Boyles reported that he talked to contractors who informed him there will still be breaks in the watermain because of the land.

Clr. Thompson pointed out that PVC pipe will not corrode as the existing ductile iron pipe does, adding that the ability to use unspent infrastructure money makes this a good deal for the Municipality. It also improves the potential for development in this area.

Clr. MacKeil asked if this pipe was originally New Glasgow's infrastructure and continues to be owned by the Town.

The CAO responded at this point if we approve to move forward New Glasgow will submit to the UARB to donate the asset to us. We will then file an application with the Board to expend this money because it exceeds threshold amounts. This is essentially a paper exercise that will see the Municipality becoming the owner of the Town assets, decommissioning the existing line and then installing a new water main in the TIR right-of-way.

Clr. Boyles stated that he has been advised that the ground is unstable in that area so regardless of the type of pipe used there would still continue to be water breaks.

Clr. Dewar asked the number of homes and business this will benefit at present and the CAO responded that there are currently 26 services.

The CAO informed Council that the solicitor is cautioning that the resolution should be amended to make the tender award subject to the approval of the UARB because if the Board does not approve the conveyance of assets or the approval to expend funds, then the Municipality would not be responsible to pay the tender amount.

Clr. Thompson asked how long it would take to get the required approvals and the CAO responded the actual board process is a paper submission so he expected that it would be a very short time frame.

AMENDMENT TO MOTION

It was moved by Clr. Butler and seconded by Clr. MacKeil that the motion to adopt the resolution be amended to add the following to paragraph 5: "subject to approval from the Nova Scotia Utility & Review Board".

The motion to amend carried.

Clr. Palmer commented that there will be very minimal breaks with the new pipe and informed Council the line is located in the County so it will only benefit County residents.

The motion, as amended, carried. (Nay Votes: Clrs. D. Parker & Boyles)

REVIEW OF NSFM BOARD INITIATIVES

Council reviewed the August report of the Nova Scotia Federation of Municipalities on Board initiatives.

Clr. D. Parker asked if there was an update on the information that was shared with Councils on municipal modernization.

Warden R. Parker advised that he had asked the President of NSFM that question and was advised that the subject matters appears to have little activity since June at the Provincial level.

EMERGENCY RESOLUTIONS

There were no emergency resolutions.

REFERRALS TO COMMITTEES & NOTICES OF MOTION

Clr. Boyles gave notice of his intent to ask Council at the October meeting to send a letter to the Minister of Veteran Affairs and the Prime Minister at the next Council meeting regarding PTSD treatment to convicted felons.

Clr. Boyles asked that the disbursement of solid waste in the province be put on the agenda of the next Property Services Committee.

Clr. Boyles asked about moving forward with the Quint property and Warden R. Parker replied that he will speak with the CAO about a plan on moving forward.

Clr. MacKeil informed Council the Woody's Slice 6th Annual Golf Tournament is being held this week-end. All proceeds go to the Hector Arena and she has tickets on Jonathan Toew's signed and framed jersey with all proceeds going to the Hector Rink Commission.

Clr. D. Parker pointed out there were a few years the Hector Arena would not be in the black if it was not for Woody's Slice so they are extremely important to the Hector Arena.

ADJOURN

It was moved by Clr. D. Parker and seconded by Clr. MacKeil that the meeting adjourn.
Motion carried. (8:10 p.m.)

Robert Parker
Warden

Brian Cullen
Municipal Clerk